

Procedure Competency Assessment Tool – Cervical Cytology (Pap Smear)

Provider: _____

Date: _____

How many of this procedure have you completed thus far? _____

Please circle the descriptor corresponding to the candidate's performance in each category, **irrespective of the training level.**

Context of Examination:

Novice	Competent	Expert
Not sure of the patient's history or indications for the test	Understands the general indications and clinical value of test; able to explain to patient	Clearly articulates the indications, clinical value, limitations, and implications of the test to patient

Knowledge of Specific Procedure:

Novice	Competent	Expert
Deficient knowledge; unable to articulate procedure steps	Able to articulate all important steps of procedure	Demonstrates familiarity with all aspects of procedure

Procedure Setup:

Novice	Competent	Expert
Does not gather all required supplies or improper patient positioning	Gathers key instruments and supplies; properly positions patient	Ergonomic setup of all instruments and supplies

Procedure Flow and Efficiency:

Novice	Competent	Expert
Frequently stops procedure and seems unsure of next move, or many unnecessary moves	Demonstrates some forward planning with reasonable progression of procedure; efficient time/motion but some unnecessary moves	Obviously plans course of procedure with effortless flow from one move to the next; clear economy of movement and maximum efficiency

Collection of Specimen:

Novice	Competent	Expert
Unsure of how to collect or where to collect from; unsure what to place specimen in	Properly collected specimen	Smooth collection of specimen without incident

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Speculum Handling/Visualization of Cervix:

Novice		Competent		Expert
Repeatedly makes tentative or awkward moves with improper use of speculum; unable to adequately visualize cervix without direction		Competent use of speculum to visualize cervix without direction, but occasionally appears stiff, awkward or uncertain		Fluid moves without awkwardness; comfortable with application and extraction; easily achieves best visualization of cervix

Patient Comfort:

Novice		Competent		Expert
Unresponsive to patient discomfort; does not seek patient feedback regarding comfort		Seeks patient feedback; recognizes patient discomfort; alters technique as needed to reduce discomfort		Anticipates sources of discomfort and eliminates them to ensure maximal comfort

Overall on this task did the provider demonstrate competency to perform this procedure independently?

Yes _____ No _____

Comments:

Attending Name (Print): _____ **Signature/Date:** _____