Procedure Competency Assessment Tool – Cervical Polypectomy

Provider: _____   **Date: _____**

How many of this procedure have you completed thus far? _____

Please circle the descriptor corresponding to the candidate's performance in each category, **irrespective of the training level.**

Indication/Informed Consent:

Novice		Competent		Expert
Not sure of the patient's history, context of the procedure, or has knowledge gaps in procedure contraindications or potential complications		Understands the general indications, contraindications, potential complications, and clinical value of procedure; able to explain to patient		Clearly articulates the clinical value, potential complications, and alternatives to patient; accurately answers all patient questions to obtain informed consent

Knowledge of Specific Procedure:

Novice		Competent		Expert
Deficient knowledge; unable to articulate procedure steps		Able to articulate all important steps of procedure		Demonstrates familiarity with all aspects of procedure

Procedure Setup:

Novice		Competent		Expert
Does not gather required supplies, poor patient positioning, poor sterile technique, or does not properly identify landmarks		Gathers key instruments and supplies; properly positions patient; identifies landmarks and needle entry site; maintains sterile technique		Anticipates supplies needed for unexpected complications; ergonomic setup of all instruments and supplies

Procedure Flow and Efficiency:

Novice		Competent		Expert
Frequently stops procedure and seems unsure of next move; many unnecessary moves		Demonstrates some forward planning with reasonable progression of procedure; efficient time/motion but some unnecessary moves		Obviously plans course of procedure with effortless flow from one move to the next; clear economy of movement and maximum efficiency

Patient Comfort:

Novice		Competent		Expert
Unresponsive to patient discomfort; does not seek patient feedback regarding comfort		Seeks patient feedback; recognizes patient discomfort; alters technique as needed to reduce discomfort		Anticipates sources of discomfort and eliminates them to ensure maximal comfort

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Respect for Tissue:

Novice		Competent		Expert
Uses unnecessary force, or causes damage by inappropriate use of instruments		Careful handling of tissue without excessive force		Consistently handles tissue adeptly and appropriately with minimal damage

Instrument Handling:

Novice		Competent		Expert
Repeatedly makes tentative or awkward moves with instruments by inappropriate use of instruments		Competent use of instruments, but occasionally appears stiff, awkward, or uncertain		Fluid moves with instruments and no awkwardness; comfortable with application and extraction

Specimen Handling:

Novice		Competent		Expert
Unsure of how to extract specimen from instrument or where to place specimen		Places specimen into correct collection device		Precise and direct specimen handling

Management of Complications: [ ] Not Applicable

Novice		Competent		Expert
Does not recognize or appropriately address developing complication, or does not appropriately halt procedure with failed attempts		Recognizes and appropriately addresses developing complication; halts the procedure appropriately		Immediately recognizes developing complication; manages with precise direction and without hesitation

Overall on this task did the provider demonstrate competency to perform this procedure independently?

Yes _____   No _____

Comments:

_____
_____
_____
_____

Attending Name (Print): _____   Signature/Date: _____