

**DEPARTMENT OF SOCIAL AND HEALTH SERVICES
HEALTH AND RECOVERY SERVICES ADMINISTRATION
Olympia, Washington**

To: All primary medical care providers who bill for dental disease preventive services **Memorandum No: 08-03**
Issued: February 21, 2008

From: Douglas Porter, Assistant Secretary **For information contact**
Health and Recovery Services 800.562.3022, option 2, or go to:
Administration (HRSA) <http://maa.dshs.wa.gov/contact/prucontact.asp>

Subject: Dental Program: Medicaid Billing and Contact Information for Primary Care Medical Providers Delivering Dental Disease Prevention Services

Retroactive to dates of service on and after January 1, 2008, the Health and Recovery Services Administration (HRSA) pays **certified** primary care medical providers for delivering periodic oral evaluations, topical application of fluoride, and family oral health education per the guidelines discussed in this memorandum. In addition, HRSA will continue to pay **non-certified** primary care medical providers for topical fluoride application per the existing HRSA Dental Program.

Payment

CDT/HCPCS Code	ICD-9-CM Diagnosis Code	Description	Maximum Allowable Fee	Limitations
D0120	V20.2	Periodic oral evaluation	\$29.46	One periodic oral evaluation is allowed every six months through age 5 per provider, per client
D1203	V20.2	Topical application of fluoride	\$13.66	Up to 3 times in a 12-month period through age 5, per provider, per client
D9999	V20.2	Family oral health education	\$27.58	Limited to one visit per day per family, per provider. Up to 2 visits in a 12-month period through age 5 per provider, per client. Must be billed with EPA#: 870000997.

Note: For CDT code D9999, bill HRSA under the Patient Identification Code (PIC) of the first child seen in the family. **Do not use the parent's PIC.**

How do I bill?

When billing HRSA for one of the services listed in the table above, use the appropriate diagnosis code. Bill HRSA directly for these services for all HRSA clients, regardless of plan coverage (e.g., Healthy Options, Basic Health Plan Plus, fee-for-service, etc.). While these services are not covered under managed care plans, HRSA will pay for the service through **fee-for-service**. Bill HRSA your usual and customary fee for the service.

When billing CDT code D9999 (Family Oral Health Education), enter EPA #870000997 as follows:

Type of Claim	Place on Claim
CMS-1500 claim form (version 08/05)	Enter in field 23
Electronic HIPAA 837P professional transaction	Enter in the <i>Prior Authorization</i> section

How do I conduct business electronically with HRSA?

You may conduct business electronically with HRSA by accessing the WAMedWeb at <http://wamedweb.acs-inc.com>.

Note: Using the WAMedWeb at <https://wamedweb.acs-inc.com/wa/general/home.do> allows providers to submit both interactive and batch 837 professional claims to HRSA.

Who do I contact if I need assistance?

Visit the Dental Program web site at: <http://maa.dshs.wa.gov/ProvRel/Dental/Dental.html>.

Assistance Needed	Who to Call
Provider and staff training with the on-line Medicaid billing system	Provider Relations Hotline: 800.562.3022, option 2 (service is free)
Billing software issues and compatibility with on-line DSHS systems	Contact your software vendor.
Electronic billing questions and concerns	Provider Relations Hotline: 800.562.3022, option 2
Payments, denials, general questions regarding claims processing, and Healthy Options	Provider Relations Hotline: 800.562.3022, option 2

Training and Certification

To become trained and certified, primary care medical providers must complete a class offered by Washington Dental Service Foundation (WDSF). The 1 ½ hour Continuing Medical Education (CME) class is given in-office or in community settings and teaches providers to deliver these preventive services. The training covers the following topics:

- Links between oral health and total health,
- Oral health screening and risk assessment,
- Providing oral health education and anticipatory guidance to clients and families,
- Application of topical fluoride,
- Billing, and
- Referrals for dental care.

WDSF has automatically certified providers previously trained through this class.

Please contact WDSF at driter@deltadentalwa.com or 206.729.5507 if you have questions about whether you are already certified or would like to schedule a certification class.

Dental Disease Prevention Services

HRSA pays enhanced fees to certified participating primary care medical providers for delivering the following services.

- **Periodic oral evaluations**
- **Topical Application of Fluoride** (fluoride varnish)
- **Family oral health education.** An oral health education visit must include all of the following, when appropriate:
 - **"Lift Lip" Training:** Show the parent(s)/guardian(s) how to examine the child using the lap position. Ask if the parent(s)/guardian(s) feel comfortable doing this once per month.
 - **Oral hygiene training:** Demonstrate how to position the child to clean the teeth. Record that this was demonstrated.
 - **Risk assessment for early childhood caries:** Assess the risk of dental disease for the child. Obtain a history of previous dental disease activity for this child and any siblings from the parent(s)/guardian(s). Also note the dental health of the parent(s)/guardian(s).
 - **Dietary counseling:** Talk with the parent(s)/guardian(s) about the need to use a cup, rather than a bottle, when giving the child anything sweet to drink. Note that dietary counseling delivered.

- **Discussion of fluoride supplements:** Discuss fluoride supplements with the parent(s)/guardian(s). Let the parent/guardian know fluoride supplements are covered under HRSA's Prescription Drug program. Fluoride prescriptions written by the primary care medical provider may be filled at any Medicaid-participating pharmacy. Ensure that the child is not already receiving fluoride supplements.
- **Documentation** in the client's file or the client's designated adult member's (family member or other responsible adult) file to record the activities provided.

Access to Baby and Child Dentistry (ABCD) Program

The purpose of the Access to Baby and Child Dentistry (ABCD) program is to increase access to preventive dental services for Medicaid-eligible infants, toddlers, and preschoolers up through the age of five. Currently the program operates in 29 counties in Washington. To find out if your area has an ABCD program, visit www.abcd-dental.org.

How can I get HRSA's provider documents?

To obtain HRSA's provider numbered memoranda and billing instructions, go to HRSA's website at <http://maa.dshs.wa.gov> (click **Billing Instructions/Numbered Memoranda** or **Provider Publications/Fee Schedules**).

To request a free paper copy from the Department of Printing:

1. **Go to:** <http://www.prt.wa.gov> (On-line orders filled daily.)
 - a) Click **General Store**.
 - b) If a **Security Alert** screen is displayed, click **OK**.
 - i. Select either **I'm New** or **Been Here**.
 - ii. If new, fill out the registration and click **Register**.
 - iii. If returning, type your email and password and then click **Login**.
 - c) At the **Store Lobby** screen, click **Shop by Agency**. Select **Department of Social and Health Services** and then select **Health and Recovery Services Administration**.
 - d) Select **Billing Instructions, Forms, Healthy Options, Numbered Memo, Publications, or Document Correction**. You will then need to select a year and then select the item by number and title.
2. **Fax/Call:** Dept. of Printing/Attn: Fulfillment at FAX 360.586.6361/telephone 360.586.6360. (Faxed or telephoned orders may take up to 2 weeks to fill.)